***Providing a Holistic, Challenging, Educational Environment***

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A meeting of the Board of Directors, PDYF/Success Institute Charter School was held at the Success Institute Charter School on Thursday, November 21, 2019.

**Call to Order**

Meeting was called to order by Stephanie Hill at 12:05pm

**Reading of the Minutes**

Marvin Norman moved to approve the October 24, 2019 minutes with no revisions. Motion was seconded by Pamela Rogers. Motion passed.

Conflict of Interest-There are no discussion items that presents a conflict-of-interest.

The following Success Institute Board members were present:

Isha Holmes

Marvin Norman

Stephanie Hill

Pamela Rogers

Board Members Absent: Chanika Graham

Administrative Staff: Tenna Williams (Principal)

Sheila Alston (Principal/Educator/Advisory)

Glenn Usry (Advisory)

Debra Campbell (Education Advisory)

Guest(s): None

Public Comment: N/A

Adopt Agenda: Isha Holmes moved to adopt the agenda. Motion was seconded by Pamela Rogers. Motion was passed.

**Old Business**

**Child Nutrition**

Success Institute Charter School has contacted K&W cafeteria to provide catering services for the remainder of the year. There will be a slight cost increase in order to accommodate the needs.

**Parent Night**

The Leadership team is preparing for the Success Institute Parent Night scheduled for

Thursday, January 9 from 5:00-6:30pm. The program agenda will focus on Parent Engagement compact, overall school attendance, achievement, academic progress, and diagnostic data.

K-3 student performance will be the finale.

**New Business**

**Enrollment**

**Finances**

A copy of the Budget V Report was distributed and discussed.

**VIP**

The Victory In Partnership (VIP) governing board is scheduled to meet on Friday, January 24

at the Catch Patch located in Troutman at 6:00pm. Board members are welcomed to attend.

**Transportation**

Bus maintenance and repair are a major expense item. Principal Williams expressed her concern by previewing the Current Budget line item expenses. Principal Williams encouraged the board to assist in finding solutions to the growing transportation demands and maintenance.

**Adjourn**: 1:30pm Pamela Rogers made a motion to adjourn. Motion was seconded by Isha Holmes. Motion passed.