

## **MINUTE OF BOARD OF DIRECTORS' MEETING**

### **Success Institute Charter School**

A meeting of the Board of Directors PDYF/Success Institute was held at Success Institute on January 19, 2017 at 12:00pm. The following members were present and participating at the meeting:

Tenna Williams (nonvoting)  
Pamela Rogers  
Glenn Usry(Advisory)  
Chanika Graham  
Stephanie Davis

### **Reading of the minutes**

Minutes from previous meeting were read by Tenna Williams. Stephanie Davis made a motion to accept minutes pending any corrections above. Chanika Graham seconded and motion was approved unanimously.

### **Old Business**

Financials-(Tenna Williams)

“Inside your folder is a current Budget V Report. It outlines by the Fund Balance. Refer to the Account Codes/Beginning/Ending Balances. With the board permission, I will be making adjustments to line items that have 100% balance remaining.

Health Insurance-(Williams) I was informed by North Carolina representative that our employees were automatically moved from 80/20 Plan to 70/30 coverage because we missed the enrollment period. This means that each individual employee has to make an additional payment to cover the difference in the school coverage. I completed an Exception form because I never received notice that we had to confirm our coverage. Also, each individual should have a Username/Password to access the system in order to make the changes. I have not received a response from the appeal. If it is not approved, all full-time employees must wait until the next enrollment period.

(Graham) Do we need to adjust any line item to accommodate the differences?

(Williams) Not at the moment. I will wait to hear from the appeal. There is not a direct contact number.

Transportation-(Williams) We are using the vans and carpool in order to transport students. Various staff members assist in this effort. One of the vans is out of commission; therefore, Ms. Usry is transporting students from Salisbury using the mini bus. I reached out to various dealers for van quotes. It seems to be more economical to use the existing vans and buses that are a part of our lease agreement.

#### School Improvement

(Rogers)

The Leadership Team continues to meet biweekly basis. Each team member is responsible for submitting relevant data for their Indicator. My primary focus is improving home community relations. This is a strenuous process initially, but it allows us to intertwine some common treads to build a comprehensive program.

(Williams) This is definitely a unified effort. I appreciate all of the staff and their commitment to implementing effective strategies believe in this

#### Other Business

(Graham) It is great to hear that the school is making good process. It seems that you are more relaxed this year.

Adjourn-Stephanie Davis made a motion to adjourn. Seconded by Pamela Rogers

Time 1:00pm