



Providing a Holistic, Challenging, Educational Environment

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A meeting of the Board of Directors, PDYF/Success Institute Charter School was held at the Success Institute Charter School on Thursday, August 22, 2019.

Call to Order

Meeting was called to order by Stephanie Hill at 12:00pm

Reading of the Minutes

Marvin Norman moved to approve the July 18, 2019 minutes with no revisions. Motion was seconded by Pamela Rogers. Motion passed.

Conflict of Interest-There are no discussion items that presents a conflict-of-interest.

The following Success Institute Board members were present:

Isha Holmes
Stephanie Hill
Marvin Norman
Pamela Rogers
Sheila Alston

Board Members Absent:

Administrative Staff: Tenna Williams (Principal)
Glenn Usry (Advisory)
Debra Campbell (Education Advisory)
Guest(s): None

Public Comment: N/A

Adopt Agenda: Isha Holmes moved to adopt the agenda. Motion was seconded by Pamela Rogers. Motion was passed.

Old Business

Child Nutrition

Success Institute Charter received the comprehensive monitoring review process letter from the School Nutrition Division of the North Carolina Dept of Public Instruction. A copy of the letter is provided for the board to preview. The review will be conducted on November 12, 2019. Sheila Alston will be the administrator to oversee the Child Nutrition Program. Ms. Alston has received her ServSafe certificate.

Teacher Handbook

The administration is working on revising and updating the handbook regarding background checks and random drug testing. All Employees are subject to random drug testing including contracted bus drivers.

New Business

Enrollment

Success Institute Charter School currently has an enrollment of 106 students. (Williams)
The focus of the school is to build from Grade K-3. We are heavily populated in Grades K-4. It is essential that we focus on purchasing another facility in order to accommodate the growing interest and need.

I believe that we need to meet with our leaser to come up with another plan to purchase property. This area is the city focus of revitalization. I believe this is a prime location. (Norman)

Finances

The current enrollment is aligned with the student headcount submitted in the 2019-20 Budget Resolution which was approved by the board. In the month of November, I will submit the annual salary increase to the board. (Williams)

Acadia NorthStar has provided the school with the new maintenance increase statement for LINQ in the amount of \$4995. The previous rate was \$3746.

Leadership Team Meetings

The leadership team will begin the annual meetings in the afternoon on Tuesdays (1st/3rd) from 3:00-4:00pm biweekly.

VIP

The Victory In Partnership (VIP) governing board will meet on Friday afternoons at the Catch Patch in Troutman at 6:00pm. Pamela Rogers will serve as a staff representative.

Any member of the board is welcomed to attend these meetings. (Williams)

Transportation

The school has employed two new bus drivers. Each of them meets the NC Driver regulations for passenger transporting.

Physical Education

The North Carolina school initiative is to improve the behavioral, mental and emotional wellness. Principal Williams is collaborating with the local agencies such as Piedmont Mediation Group, Turning Point Counseling, and Statesville Recreation Parks in order to focus on mental and emotional development for students and staff. These agencies will provide student and staff training and wellness. Principal Williams is excited about these partnerships and believes that it is a vital and lifechanging. Teachers are schedule to have CPR training on November 15 which is a Teacher Workday.

Jeff Ease, Mental Health Director, in Hickory is another resource. He is willing to support our students, and staff in any way. (Norman)

Adjourn: 1:20pm made a motion to adjourn. Motion was seconded by Isha Holmes. Motion passed.

