***Providing a Holistic, Challenging, Educational Environment***

**PO Box 1332 – Statesville, NC 28687**

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A meeting of the Board of Directors, PDYF/Success Institute Charter School was held at the Success Institute Charter School on Thursday, February 27, 2020.

**Call to Order**

Meeting was called to order by Stephanie Hill at 12:05pm

**Reading of the Minutes**

Chanika Graham moved to approve the January 16, 2020 minutes with no revisions. Motion was seconded by Pamela Rogers. Motion passed.

Conflict of Interest-There are no discussion items that presents a conflict-of-interest.

The following Success Institute Board members were present:

Pamela Rogers

Chanika Graham

Board Members Absent: Marvin Norman

Isha Holmes

Administrative Staff: Tenna Williams (Principal)

Glenn Usry (Advisory)

Sheila Alston (Principal/Educator/Advisory)

Debra Campbell (Education Advisory)

Guest(s): None

Public Comment: N/A

Adopt Agenda: Pamela Rogers moved to adopt the agenda. Motion was seconded by Chanika Graham. Motion was passed.

**Summer School Program**

Principal Williams will submit the approved Summer School Plan by April 1, 2020 to the regional director John Worley after Board approval.

**Governance**

Isha Holmes has submitted her email address to Shaunda Cooper (Office of Charter School consultant) for correspondence and a board contact to upload Board required information into the

Performance Framework.

**Exceptional Children**

Denise Wilkerson will the regional MTSS and ECATS training on Wednesday, March 4.

**Finances**

Budget V Reports were distributed and discussed. Principal Williams led the discussion and recommended line item adjustments.

**Transportation**

The Success Institute Charter shuttle bus needs brake repair services. The invoiced estimate is approximately $1000. The concern is that there are ongoing brake repairs. A local mechanic is interested in the purchase of the bus. Board approval is needed in order to confirm the sale.

**Other**

**Adjourn**: 1:00pm Chanika Graham made a motion to adjourn. Motion was seconded by Pamela Rogers. Motion passed.